

**MINUTES OF THE REGULAR MEETING
OF THE ETOWAH COUNTY COMMISSION
ETOWAH COUNTY, ALABAMA
December 5, 2023**

PUBLIC HEARING

Robert Nail conducted a public hearing regarding the vacation of a portion of Kershaw Quarters Road, which is located in Commission District 2. Robert asked for public comments and there were none and the public hearing was closed at 9:05 am.

Commissioner Craig Inzer, Jr., called the Commission Meeting to order on the 5th Day of December, 2023 at 9:07 am and Commissioner Washington asked the Prayer and led the Pledge to the Flag.

CALL OF ROLL TO ESTABLISH A QUORUM: The following 5 out of 6 Commission members were at the meeting and accordingly a quorum was present:

District 1 – Joey Statum	
District 2 – Johnny Grant	District 5 – Jeffery Washington
District 3 – Jamie Grant	District 6 – Craig Inzer

Absent: Tim Ramsey – District 4

PUBLIC COMMENTS FROM CITIZENS: None.

AWARDS, PRESENTATIONS, PROCLAMATIONS, OR ANNOUNCEMENTS: None.

Upon motion of Commissioner Johnny Grant, seconded by Commissioner Jamie Grant, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To recess in order to have a Work Session at 9:10 am.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

Upon motion of Commissioner Jeffery Washington, seconded by Commissioner Joey Statum, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To call the Etowah County Commission Meeting back to order at 9:20 am.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

OLD BUSINESS: None.

CONSENT AGENDA:

Upon motion of Commissioner Joey Statum, seconded by Commissioner Jamie Grant, with all other members present voting “yes”, the following resolution was passed and adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following items on the Consent Agenda were approved as presented:

CONSENT AGENDA: All items designated as “Consent” are considered to be routine and non-controversial and will be approved by one motion. No separate discussion of these items will be permitted unless a commissioner so requests. If so, such item(s) will revert to New Business.

- A. That the Minutes of the Regular Meeting(s) dated November 21, 2023, of the Etowah County Commission be, and the same hereby, approved as written.
- B. The Proposed Agenda for December 5, 2023.
- C. Any Reported Financial Transactions. A copy of the Cash Disbursements, Online Transfers, and Purchasing Charges for November, 2023, are filed in Attachment Book 14, Page 3.
- D. To declare Breakaway Ministries/ Dream Center as serving a public purpose with the County Attorney recommending the funds only be used for non-religious, non-sectarian purposes or projects and that a detailed list of their planned usage be provided by the organization.

- E. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for Fleet (1 or more) 2024 Ford Explorers for the Sheriff's Office.
- F. To approve the request of Melissa Lett, Purchasing Accountant, to renew Bid No FY 2023-03 Sheriff's Office – Uniforms for a second year with one of the current vendors, MAC Uniforms, as provided for in the original bid. The second approved vendor, Galls, LLC, has not chosen to renew at the current pricing.
- G. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendment: (This amendment is for repairs on a 2016 Dodge Charger and the insurance check was received in August 2023).

DEU Fund:

Increase:	Auto Body Repairs (288.52970-234)	2,551
Decrease:	Fund Balance (288.35900)	2,551

- H. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendments, effective November 30, 2023, to cover the buyback of employee time:

General Fund

Increase:

County Commission		
Salaries & Wages (001.51100-113)		5,886
FICA (001.51100-124)		451
Courthouse Security		
Salaries & Wages (001.51110-113)		1,123
FICA (001.51110-124)		86
Probate Judge's Office		
Salaries & Wages (001.51300-113)		8,385
FICA (001.51300-124)		642
Revenue Commissioner's Office		
Salaries & Wages (001.51600-113)		11,984
FICA (001.51600-124)		917
Personnel		
Salaries & Wages (001.51962-113)		5,445
FICA (001.51962-124)		417
License Inspector		
Salaries & Wages (001.51980-113)		1,407
FICA (001.51980-124)		108
Maintenance		
Salaries & Wages (001.51995-113)		12,000
FICA (001.51995-124)		918
Sheriff's Office		
Salaries & Wages (001.52100-113)		46,024
FICA (001.52100-124)		3,521
Jail		
Salaries & Wages (001.52200-113)		33,233
FICA (001.52200-124)		2,543
MCAT		
Salaries & Wages (001.55210-113)		1,615
FICA (001.55210-124)		124
Operating Transfer Out – RSVP Fund (001.62000-176)		1,320

Decrease:

Fund Balance (001.35900)	138,149
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Gasoline Tax Fund

Increase:

Salaries & Wages (111.53100-113)	23,848
FICA (111.53100-124)	1,825

Decrease:

Fund Balance (111.35900)	25,673
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RSVP Fund

Increase:

Salaries & Wages (176.56230-113)	1,226
FICA (176.56230-124)	94

Operating Transfer In-General Fund (176.61000-001)	1,320
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DEU Fund

Increase:

Salaries & Wages (288.52970-113)	5,999
FICA (288.52970-124)	459

Decrease:

Fund Balance (288.35900)	6,458
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PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

NEW BUSINESS:

Upon the motion of Commissioner Jeffery Washington, seconded by Commissioner Johnny Grant, with all other member voting 'yes', the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To have the Final Reading and Approval to make the following appointments to the Northeast Alabama MR/DD Authority, Inc., for six-year terms:

- a. Darlene Glenn
- b. Kristy Ellis
- c. Brian Jones

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

Upon the motion of Commissioner Jamie Grant, seconded by Commissioner Johnny Grant, with all other member voting 'yes', the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the request of Jonathon Horton, Sheriff, to grant approval for Destiny Westmoreland, Administrative Tech, to receive PTO leave donations. This employee has met the eligibility requirements under the program guidelines.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

Upon the motion of Commissioner Johnny Grant, seconded by Commissioner Joey Statum, with Commissioner Craig Inzer abstaining and all other members voting 'yes', the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the 'Resolution of Assent' to Vacate a portion of Kershaw Quarters Road, as recommended by the County Engineer, Robert Nail, certifying that all of the criteria have been met. A copy of the Resolution is filed in Attachment Book 14, Page 4.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

Upon the motion of Commissioner Joey Statum, seconded by Commissioner Jamie Grant, with all other member voting 'yes', the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the application from Pleasant Hill #1 Missionary Baptist Church to extend their existing cemetery. They have submitted all of the required documents and the Health Department has approved the request. A copy of this has been filed in Attachment Book 14, Page 5.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

Upon the motion of Commissioner Joey Statum, seconded by Commissioner Jamie Grant, with all other member voting 'yes', the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the agreement with DNP Imaging Comm America Corp, following a review of the document by the County Attorney, to ship and install, at its own expense, one ID Photo Booth in the Probate Court of Etowah County, to be used for making passport photos, and to authorize the CAO to execute all documents. A copy of this Agreement is filed in Attachment Book 14, Page 6.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

Upon the motion of Commissioner Jeffery Washington, seconded by Commissioner Johnny Grant, with all other member voting 'yes', the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the Resolution 'Modifying Fee Structure of Administrative Late Payment Penalty on County Ad Valorem Tax in Accordance with Act 2021-395 of the Legislature of Alabama'. A copy of this Resolution is filed in Attachment Book 14, Page 7.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

Upon the motion of Commissioner Johnny Grant, seconded by Commissioner Jamie Grant, with all other member voting 'yes', the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve a contract in the amount of \$1,225,000 for the purchase of 950 Forrest Avenue and to authorize either the Commission President of the CAO to execute any related documents. The final transfer is subject to approval of the county's closing attorney. A copy of this contract is filed if Attachment Book 14, Page 8.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

Upon the motion of Commissioner Craig Inzer, seconded by Commissioner Joey Statum, with all other member voting 'yes', the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the Resolution authorizing the CAO to apply for additional funding for site improvements at the Northeast Alabama Regional Megasite through the Alabama Site Evaluation and Economic Development Strategy (SEEDS) Act. This includes authorizing the CAO to execute documents as needed and to authorize matching funds. A copy of this Resolution is filed in Attachment Book 14, Page 9.

PASSED AND ADOPTED THIS 5th DAY OF DECEMBER, 2023.

REPORTS FROM THE STAFF

- Chief Administrative Officer**
- County Engineer**
- County Attorney**
- Other**

DISCUSSION BY COMMISSIONERS

Commissioner Statum said he had received a lot of positive feedback and he was glad they were applying for the SEEDS Act Grant. He also thinks the purchase of the property (formerly Pollock) is a great move. He wished everyone a great holiday season and thanked Commissioner Washington for the decorations.

Commissioner Johnny Grant said it takes a lot of hard work before the grant applications actually get awarded the funds for the Megasite and he appreciated all of the work going into it.

Shane Ellison said there was a conference at Ross Bridge on Friday with IDA and they called asking him to come to the meeting as well. (It's good to be on their radar).

Commissioner Jamie Grant said he didn't make it to the Venue for the IDA opening but this county has a special working relationship and everyone is working together.

Commissioner Washington thanked everyone for being at the meeting today and thanked everyone for coming out for the Tree Lighting ceremony. He said they were having a celebration on New Year's Eve and will be dropping an "E" from 10 to 12 with live music. He invited everyone to come out.

Commissioner Inzer said he was glad that so many of the employees took advantage of the buyback because they had earned their extra check. He thanked JSU for their help.

ADJOURN: The Chair then entertained a motion to adjourn the meeting. Upon motion of Commissioner Joey Statum, seconded by Commissioner Jamie Grant, with all other members voting "yes", the motion was passed. The meeting was adjourned at 9:45 am.

<hr/> <p>Joey Statum, Commissioner, District 1</p>	<hr/> <p>ABSENT Tim Ramsey, Commissioner, District 4</p>
<hr/> <p>Johnny Grant, Commissioner, District 2</p>	<hr/> <p>Jeffery Washington, Commissioner, District 5</p>
<hr/> <p>Jamie W. Grant, Commissioner, District 3</p>	<hr/> <p>Craig Inzer, Jr., President, Commissioner, District 6</p>