

**MINUTES OF THE REGULAR MEETING  
OF THE ETOWAH COUNTY COMMISSION  
ETOWAH COUNTY, ALABAMA  
December 3<sup>rd</sup>, 2019**

The Etowah County Commission met in a regular meeting on the 3rd Day of December, 2019. Commissioner Statum called the meeting to order at 10:00 am and Commissioner Grant led in the Prayer and the Pledge to the Flag.

**PUBLIC COMMENTS FROM CITIZENS:** None.

**PUBLIC COMMENTS FROM ELECTED OFFICIALS AND OTHERS:** None.

**CALL OF ROLL TO ESTABLISH A QUORUM:** The roll was called to establish a quorum. The following 5 out of 6 Commission members answered to their names and accordingly and quorum was present:

District 1 – Joey Statum	District 4 – Tim Ramsey
District 2 – Johnny Grant	District 5 – Jeffery Washington
	District 6 – Craig Inzer

Absent: Larry V. Payne, District 3

**ANNOUNCEMENTS:** None.

**AWARDS, PRESENTATIONS, PROCLAMATIONS:** None.

**CONSENT AGENDA:** Upon motion of Commissioner Washington, seconded by Commissioner Ramsey, with all other members present voting “yes”, the following resolution was passed and adopted:

**BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION:** That the following items on the Consent Agenda were approved as presented:

**CONSENT AGENDA:** All items designated as “Consent” are considered to be routine and non-controversial and will be approved by one motion. No separate discussion of these items will be permitted unless a Commissioner so requests. If so, such item(s) will revert to New Business.

- A. That the Minutes of the Regular Meeting dated November 19th, 2019, and the Special Called Meeting dated November 26<sup>th</sup>, 2019, of the Etowah County Commission be, and the same are hereby approved as written.
- B. The Proposed Agenda for December 3rd, 2019.
- C. Reported Financial Transactions.
- D. To approve the request of Melissa Lett, Purchasing Accountant, to extend Bid No FY 2018-2019-03 Metal & Side Drain Pipe with the current vendor, Contech Engineered Solutions, for an additional one year period as provided for in the original bid.
- E. To approve the request of Melissa Lett, Purchasing Accountant, to let 3 new bids for Robert Nail, County Assistant Engineer, through Rebuild Alabama Funding:  
  
FY 2019-2020-06 In Place Plant Mix  
FY 2019-2020-07 Bituminous Surface Treatment  
FY 2019-2020-08 Traffic Striping
- F. To approve the request of Melissa Lett, Purchasing Accountant, to extend Bid No. FY 2018-2019-02 Finished Traffic Signs with the current vendor, Traffic Signs, Inc., for an additional one year period as provided for in the original bid.
- G. To approve the request of Melissa Lett, Purchasing Accountant, to let new bids for Bid No. FY 2019-2020-09 Janitorial Services – Fleet Maintenance Building (Engineering Division). The only bid received from the previous bid was incomplete and deemed null and void by Robert Nail, County Assistant Engineer.
- H. To approve the request of Melissa Lett, Purchasing Accountant, to award Bid No. FY 2019-2020-04 Batteries-Automobiles/Heavy Equipment to O’Reilly Auto Parts, the only bidder. This bid was reviewed by the Fleet Maintenance Coordinator, Jordan Hannah.
- I. To approve all SAFE program banks in Etowah County eligible to be designated as a county depository for the next calendar year.
- J. To place the name of Justin (Taylor) Morris in the Sheriff’s Office job slot of Detention Deputy effective December 9th, 2019. This is a replacement to be paid from the Jail Fund, at an hourly rate of \$12.60.

K. To place the name of Stephen Hooks in the Sheriff's Office job slot of Investigator effective retroactively to November 3, 2019. This is a transfer to be paid from the General Fund, Sheriff's Office at an hourly rate of \$18.71.

**PASSED AND ADOPTED THIS 3rd DAY OF DECEMBER, 2019.**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Upon motion of Commissioner Washington, seconded by Commissioner Ramsey, with all other members voting "yes", the following resolution was adopted:

**BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION:** That the following item was approved:

To approve a three year contract with Shane Ellison for Etowah County Chief Administrative Officer.

**PASSED AND ADOPTED THIS 3rd DAY OF DECEMBER, 2019.**

Upon motion of Commissioner Inzer, seconded by Commissioner Ramsey, with all other members voting "yes", the following resolution was adopted:

**BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION:** That the following item was approved:

The 2020 Meeting Schedule of the Etowah County Commission. A copy of the Schedule has been filed in Attachment Book 10, Page 104.

**PASSED AND ADOPTED THIS 3rd DAY OF DECEMBER, 2019.**

Upon motion of Commissioner Washington, seconded by Commissioner Grant, with all other members voting "yes", the following resolution was adopted:

**BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION:** That the following item was approved:

To adopt the polling places for the 2020 Elections. A copy of the Polling Places is filed in Attachment Book 10, Page 103. The Primary Election is scheduled for March 3, 2020; the Primary Run-Off Election is March 31, 2020; and the General Election is November 3, 2020.

**PASSED AND ADOPTED THIS 3rd DAY OF DECEMBER, 2019.**

Upon motion of Commissioner Ramsey, seconded by Commissioner Washington, with all other members voting "yes", the following resolution was adopted:

**BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION:** That the following item was approved:

To authorize an Executive Sessions to discuss matter of commerce or trade after a roll call vote with the majority approving the session. This has been authorized by the County Attorney as meeting the requirements under the Open Meetings Act and those attending the meeting include Jim Turnbach (County Attorney); Commissioners – Joey Statum, Johnny Grant, Tim Ramsey, Jeffery Washington, and Craig Inzer; Shane Ellison (CAO); and Kevin Dollar (Deputy Administrator/CFO). District 1- yes; District 2 – yes; District 5 – yes; District 6 – yes. The Commissioners went into Executive Session at 10:15 am.

**PASSED AND ADOPTED THIS 3rd DAY OF DECEMBER, 2019.**

Upon motion of Commissioner Ramsey, seconded by Commissioner Grant, with all other members voting "yes", the following resolution was adopted:

**BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION:** That the following item was approved:

To reconvene from Executive Session at 10:35 pm.

**PASSED AND ADOPTED THIS 3rd DAY OF DECEMBER, 2019.**

**REPORTS FROM THE STAFF:**

**Chief Administrative Officer:** No Report.

**County Engineer:** No Report.

**County Attorney:** No Report.

**Other:** No Report.

**SCHEDULED PUBLIC HEARINGS:** None

**DISCUSSION BY COMMISSIONERS:** The Commissioners thanked Kevin Dollar for filling in as an Interim CAO until we could hire a new one.

**ADJOURN:** The Chair then entertained a motion to adjourn the meeting. Upon motion of Commissioner Inzer seconded by Commissioner Ramsey, with all other members voting “yes”, the motion was passed. The meeting was adjourned at 10:37 am.

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Joey Statum, President, Commissioner, District 1

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Tim Ramsey, Commissioner, District 4

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Johnny Grant, Commissioner, District 2

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Jeffery Washington, Commissioner, District 5

**ABSENT**

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Larry V. Payne, Commissioner, District 3

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Craig Inzer, Jr., Commissioner, District 6