

**MINUTES OF THE REGULAR MEETING
OF THE ETOWAH COUNTY COMMISSION
ETOWAH COUNTY
December 2, 2025**

Commissioner Johnny Grant called the Commission Meeting to order on the 2nd Day of December, 2025 at 9:00 am and Shane Ellison, CAO, asked the Prayer and led the Pledge to the Flag.

CALL OF ROLL TO ESTABLISH A QUORUM: The following 5 out of 5 Commission members were at the meeting and accordingly a quorum was present:

District 1 – Vacant	District 4 – Tim Ramsey
District 2 – Johnny Grant	District 5 – Jeffery Washington
District 3 – Jamie Grant	District 6 – Craig Inzer Jr.

PUBLIC COMMENTS FROM CITIZENS:

Richard Rybka with Coosa Riverkeepers – Request sponsorship for Coosa Riverkeepers.
Tina with Greater Gadsden Tourism - check the Greater Gadsden Events Calendar for all up to date events in our area.

AWARDS, PRESENTATIONS, PROCLAMATIONS, OR ANNOUNCEMENTS:

Shane Ellison, CAO, presented Kevin Dollar, Deputy Administrator/CFO, with a Certificate of Service for 20 years with the County.

Upon a motion of Commissioner Jamie Grant, seconded by Commissioner Ramsey, with all others members present voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To recess in order to have a Work Session at 9:12 am.

PASSED AND ADOPTED THIS 2ND DAY OF DECEMBER, 2025.

Upon a motion of Commissioner Washington, seconded by Commissioner Jamie Grant, with all other members present voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY ETOWAH COUNTY COMMISSION: That the following item was approved:

To call the Etowah County Commission Meeting back to order at 9:23 am.

PASSED AND ADOPTED THIS 2ND DAY OF DECEMBER, 2025.

OLD BUSINESS: None.

Upon a motion of Commissioner Inzer, seconded by Commissioner Jamie Grant, with all other members present voting “yes”, the following resolution was adopted:

CONSENT AGENDA:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following items on the Consent Agenda were approved as presented:

CONSENT AGENDA: All items designated as “Consent” are considered to be routine and non-controversial and will be approved by one motion. No separate discussion of these items will be permitted unless a commissioner so requests. If so, such item(s) will revert to New Business.

- A. That the minutes of Regular Meeting dated November 18, 2025 of the Etowah County Commission be, and the same are hereby, approved as written.
- B. The proposed Agenda for December 2, 2025.
- C. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for Bituminous Surface Treatment. Bid No. FY 2025-04 – Bituminous Surface Treatment will expire on January 20, 2026.
- D. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for Traffic Stripe and Pavement Markers. Bid No. FY 2025-06 – Traffic Stripe and Pavement Markers will expire on January 20, 2026.
- E. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for In Place Plant Mix. Bid No. FY 2025-05 – In Place Plant Mix will expire on January 20, 2026.
- F. To approve the Sheriff’s request to add a full-time Investigator slot in the Investigations Division to focus on Detention Center Investigations. This position will be funded using one budgeted Detention Deputy slot, which will not be filled.

- G. To place the name of Eric Doran in the Sheriff's Office job slot of Investigator, effective December 2, 2025. This is a newly created job slot and a promotion to be paid from the General Fund – Jail, at an hourly rate of \$20.65.
- H. To place the name of Wesley Seth Williamson in the Sheriff's Office job slot of Deputy Trainee, effective December 1, 2025. This is a replacement to be paid from the General Fund – Sheriff's Office, at an hourly rate of \$15.36
- I. To approve the request of Dorothea Kurdziel, Rural Transportation Director, to hire Randal Wells as Rural Transportation Driver, effective December 1, 2025. This is a replacement to be paid from the Rural Transportation Fund, at an hourly rate of \$13.24
- J. To approve the request of Casey Reaves, Chief of Mapping, to promote Courtney Freeman from Mapper/GIS Technician I to Mapper/GIS Technician II, effective December 2, 2025. This is a promotion, due to completion of required course work, to be paid from the Reappraisal Fund, at an hourly rate of \$18.25
- K. To approve the request of Casey Reaves, Chief of Mapping, to promote Lana Barnes from Mapper/GIS Technician I to Mapper/GIS Technician II, effective December 2, 2025. This is a promotion, due to completion of required course work, to be paid from the Reappraisal Fund, at an hourly rate of 17.81
- L. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendments for the Buyback – Vacation, Sick, PTO, and Comp Time. A copy of this documents is in attachment book 15, page 15-114.

General Fund

Increase

Operating Transfers Out	
001.62000-176 Operating Transfer Out- RSVP Fund	\$ 1,770
County Commission	
001.51100-113 Salaries and Wages	\$ 5,575
001.51110-124 Social Security/Medicare Taxes	\$ 427
Courthouse Security	
001.51110-113 Salaries and Wages	\$ 983
001.51110-124 Social Security/Medicare Taxes	\$ 76
Probate Judge's Office	
001.51300-113 Salaries and Wages	\$ 8,477
001.51300-124 Social Security/Medicare Taxes	\$ 649
Revenue Commissioner's Office	
001.51600-113 Salaries and Wages	\$ 6,932
001.51600-124 Social Security/Medicare Taxes	\$ 531
Personnel Office	
001.51962-113 Salaries and Wages	\$ 4,942
001.51962-124 Social Security/Medicare Taxes	\$ 378
License Inspector	
001.51980-113 Salaries and Wages	\$ 1,232
001.51980-124 Social Security/Medicare Taxes	\$ 95
Maintenance	
001.51995-113 Salaries and Wages	\$11,504
001.51995-124 Social Security/Medicare Taxes	\$ 880
Sheriff's Office	
001.52100-113 Salaries and Wages	\$39,119
001.52100-124 Social Security/Medicare Taxes	\$ 2,993
Jail	
001.52200-113 Salaries and Wages	\$23,329
001.52200-124 Social Security/Medicare Taxes	\$ 1,785

Decrease

001.35900 Fund Balance	\$111,677
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Gas Tax Fund

Increase

111.53100-113 Salaries and Wages	\$23,920
111.53100-124 Social Security/Medicare Taxes	\$ 1,830

Decrease

111.35900 Fund Balance	\$25,750
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RSVP Fund

Increase

176.56230-113 Salaries and Wages	\$ 1,644
176.56230-124 Social Security/Medicare Taxes	\$ 126
176.61000-001 Operating Transfer In – General Fund	\$ 1,770

- M. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendments for the SEEDS Grant, effective September 30, 2025. A copy of this document is in attachment book 15, page 15-115.

SEEDS Grant

Revenue	
Increase	
001.40000.44360-940 State Grant – Sanitation	\$757,181
Expenditures	
Economic Development Grant	
Increase	
001.51957-571 Infrastructure – Streets and Roads	\$ 51,404
001.51957-579 Infrastructure – Other Capital Assets	\$705,777

- N. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendments for the General Fund – for the use of ARPA Revenue Loss Funds, effective September 30, 2025. A copy of this document is in attachment book 15, page 15-116.

ARPA Revenue Loss Funds

Expenditure	
Industrial Development	
Increase	
001.51956-571 Infrastructure – Streets and Roads	\$ 38,464
001.51956-579 Infrastructure – Other Capital Assets	\$602,465
Fund Balance	
Decrease	
001.35900 Fund Balance	\$640,929

- O. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendments for Engineering – Computer Server. A copy of this document is in attachment book 15, page 15-117.

Gasoline Tax Fund

Increase	
111.53100-581 Data Processing – Computer Hardware	\$ 12,681
Decrease	
111.35900 Fund Balance	\$ 12,681

PASSED AND ADOPTED THIS 2ND DAY OF DECEMBER, 2025.

NEW BUSINESS:

Upon a motion of Commissioner Ramsey, seconded by Commissioner Washington, with all other members present voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To establish an OPIOID Grant Program with a preliminary budget of \$200,000 and to authorize the issuing of a Request for Proposals (RFP).

PASSED AND ADOPTED THIS 2ND DAY OF DECEMBER, 2025.

Upon a motion of Commissioner Washington, seconded by Commissioner Ramsey, with all other members present voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the Independent Contractor Agreement for Opioid Funding Management between Etowah County Commission and Basic Administrative Solutions, LLC, and to authorize the CAO to execute the document. A copy of this document is in attachment book 15, page 15-118.

PASSED AND ADOPTED THIS 2ND DAY OF DECEMBER, 2025.

REPORTS FROM THE STAFF

Chief Administrative Officer
County Engineer
County Attorney
Other

DISCUSSION BY COMMISSIONERS:

Jamie Grant thanked everyone for being here

Tim Ramsey - the river is a huge part of our community and Coosa Riverkeeper is a good cause to give to. He is excited about the Opioid Grant program; this will help people in our community.

Jeffery Washington let everyone know the tree lighting has been postponed due to the weather.

Craig Inzer - He appreciates everything Kevin does for the county. He also thanked Robert for the work on Garmon Road. They are working on getting funding for a bridge in the Whorton Bend Community.

ADJOURN: The Chair then entertained a motion to adjourn the meeting. Upon motion from Commissioner Washington, seconded by Commissioner Ramsey, with all other members present voting “yes”, the motion was passed. The meeting was adjourned at 9:35 am.

Vacant

Commissioner, District 1

Tim Ramsey, Commissioner, District 4

Johnny Grant, Commissioner, District 2

Jeffery Washington, Commissioner, District 5

Jamie Grant, Commissioner, District 3

Craig Inzer, Jr., Commissioner, District 6