

**MINUTES OF THE REGULAR MEETING
OF THE ETOWAH COUNTY COMMISSION
ETOWAH COUNTY
November 4, 2025**

Commissioner Johnny Grant called the Commission Meeting to order on the 4th Day of November, 2025 at 9:00 am and Scott Hassell, Judge of Probate, asked the Prayer and led the Pledge to the Flag.

CALL OF ROLL TO ESTABLISH A QUORUM: The following 4 out of 5 Commission members were at the meeting and accordingly a quorum was present:

District 1 – Vacant	District 4 – Tim Ramsey
District 2 – Johnny Grant	
District 3 – Jamie Grant	District 6 – Craig Inzer Jr.
Absent – Jeffery Washington, District 5	

PUBLIC COMMENTS FROM CITIZENS:

Richard Rybka with Coosa Riverkeeper was at the meeting today. He is asking for sponsorships for their many programs. He is also asking everyone to fill out a survey about the economic impact of the Coosa River and its tributaries.

AWARDS, PRESENTATIONS, PROCLAMATIONS, OR ANNOUNCEMENTS:

Upon a motion of Commissioner Jamie Grant, seconded by Commissioner Ramsey, with all others members present voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To recess in order to have a Work Session at 9:17 am.

PASSED AND ADOPTED THIS 4TH DAY OF NOVEMBER, 2025.

Upon a motion of Commissioner Inzer, seconded by Commissioner Ramsey, with all other members present voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY ETOWAH COUNTY COMMISSION: That the following item was approved:

To call the Etowah County Commission Meeting back to order at 9:38 am.

PASSED AND ADOPTED THIS 4TH DAY OF NOVEMBER, 2025.

OLD BUSINESS: None.

Upon a motion of Commissioner Ramsey, seconded by Commissioner Jamie Grant, with all other members present voting “yes”, the following resolution was adopted:

CONSENT AGENDA:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following items on the Consent Agenda were approved as presented:

CONSENT AGENDA: All items designated as “Consent” are considered to be routine and non-controversial and will be approved by one motion. No separate discussion of these items will be permitted unless a commissioner so requests. If so, such item(s) will revert to New Business.

- A. That the minutes of Regular Meeting dated October 21, 2025 of the Etowah County Commission be, and the same are hereby, approved as written.
- B. The proposed Agenda for November 4, 2025.
- C. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for a 2025 Ford Expedition Active 4X2 (202A) for the County Commission
- D. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for Aggregate. Bid No. FY 2024-16 – Aggregate expired October 28, 2025. This bid was awarded to Wiregrass Construction, which declined to renew for an additional year and Vulcan Materials which elected to extend for another year. Robert Nail, County Engineer, would like to let a new bid.
- E. To approve the request of Melissa Lett, Purchasing Accountant, to award Bid No. FY 2025-20 – Janitorial Supplies to McCleskey Brothers, the lowest, responsible bidder.
- F. To approve the request of Melissa Lett, Purchasing Accountant, to award Bid No. FY 2025-21 Filters – Fuel, Air, Oil, and Hydraulic, on the recommendation of Samantha Snow, County Fleet Maintenance Coordinator, to Thompson Tractor and Advance Auto, the lowest, responsible bidder.

- G. To approve the request of Robert Nail, County Engineer, to hire Jake Whisenant as Equipment Operator, effective November 11, 2025. This is replacement to be paid from the Gas Tax Fund, at an hourly rate of \$16.54.
- H. To approve the request of Jim Slick, EMA Director, to hire Timothy Patrick Huselton as EMA Planning/Public Information Officer, effective November 17, 2025. This is a new, unclassified position to be paid from the General Fund – EMA, at an hourly rate of \$24.0385.
- I. To approve the request of Jim Slick, EMA Director, to hire Keyshawn Maurice Long as EMA Deputy Director/Operations, effective November 5, 2025. This is a new, unclassified position to be paid from the General Fund – EMA, at an hourly rate of \$31.25
- J. To place the name of Gabriella Thoennes in the Sheriff’s Office job slot of Detention Deputy, effective October 27, 2025. This is a replacement to be paid from the General Fund – Jail, at an hourly rate of \$15.36
- K. To place the following names in the Sheriff’s Office job slot of Detention Deputy, effective November 10, 2025. These are replacements to be paid from the General Fund – Jail, at an hourly rate of \$15.36.
- Chandricka Johnson
 - Montoya Kellog
 - Shaelah Sherrill
 - Brandon (Cole) Ballenger
- L. To close the courthouse on Friday, January 2, 2026. This is not a holiday, and employees may use accrued time for this date.
- M. To approve the 2026 Meeting Schedule of the Etowah County Commission.
- N. To have the first reading to reappoint Barbara Roberts to the Coosa Valley Youth Services Board of Directors. This will be for a three-year term.
- O. To approve the request of Jonathon Horton, Sheriff, to grant approval for Dienesha Hickman, Detention Deputy in the Office of the Sheriff, to receive PTO leave donations. This employee has met the eligibility requirements under the program guidelines.
- P. To authorize Shane Ellison, CAO, to execute a buy-back of up to 50 hours of employee time, which may include sick, vacations, paid time off (PTO), and comp time, or any combination thereof. The buy-back will be executed in November.
- Q. To adopt the Resolution establishing the National Incident Management System (NIMS) as the Standard for Incident Management in Etowah County, and to designate Jim Slick, EMA Director, as the Local Point of Contact. Also, to authorize the Commission President to execute the document. A copy of this document is in attachment book 15, page 15-102
- R. To approve the Master Service Agreement for software and a Subscription Agreement with Regroup Mass Notification and to authorize the CAO to execute the agreements, contingent upon approval of the county attorney. The agreement will be for three years. A copy of this document is in attachment book 15, page 15-103.
- S. Adopting a Resolution clarifying Election Dates for the Special Election for County Commission District 1 Seat.
- Tuesday, February 10, 2026 – Special Primary Election (if needed)
 - Tuesday, March 10, 2026 – Special General Election
- T. To revise the relocation and consolidation of Polling Locations that was approved at the August 5, 2025 meeting:
- Rainbow City Fire Station #2 to Rainbow City Recreation Center
 - Rainbow City Comm. Center to Rainbow City Recreation Center
300 Lumley Road
Rainbow City, AL 35906
 - Gallant Fire Department to Gallant Road Baptist Church
 - Ivalee Fire Department to Gallant Road Baptist Church
6085 Gallant Road
Gallant, AL 35972
 - Egypt Community Center to Aurora Baptist Church
 - New Union Fire Station to Aurora Baptist Church
5005 AL Hwy 179
Boaz, AL 35956
 - Tillison Bend Water Authority to Glencoe Senior Citizens Center
407 Hollingsworth Park Lane
Glencoe, AL 35905
- U. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to declare one portable radio as surplus.

- V. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendment for ARPA Fund and General Fund, with an effective date of September 30, 2025. A copy of this document is in attachment book 15, page 15-105.

Courthouse Security

Increase	
299.51110-133 Salaries and Wages	\$ 1,518
299.51110-124 Social Security/Medicare Taxes	\$ 113

Decrease	
299.51110-116 Overtime Pay	\$ 1,420

Sheriff's Office

Increase	
299.52100-111 County Official's Pay	\$ 2,290
299.52100-113 Salaries and Wages	\$76,523
299.52100-116 Overtime Pay	\$ 5,394
299.52100-124 Social Security/Medicare Taxes	\$ 4,385
299.52100-125 Workmen's Compensation Insurance	\$ 1

Decrease	
299.52100-122 Health Insurance	\$ 3,346
299.52100-141 Dental Insurance	\$ 264

Jail

Increase	
299.52200-113 Salaries and Wages	\$ 64,773
299.52200-124 Social Security/Medicare Taxes	\$ 3,580
299.52200-125 Workmen's Compensation Insurance	\$ 4

Decrease	
299.52200-116 Overtime Pay	\$ 36,005
299.52200-122 Health Insurance	\$ 2,361
299.52200-141 Dental Insurance	\$ 90

Increase	
299.35900 Fund Balance	\$115,095

General Fund

Increase	
Courthouse Security	
001.51110.901 Reimbursement Salaries and Wages	\$ 11,284
Sheriff's Office	
001.52100-901 Reimbursement Salaries and Wages	\$203,340
Jail	
001.52200-901 Reimbursement Salaries and Wages	\$210,978
Decrease	
001.35900 Fund Balance	\$425,602

- W. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendments for the SEEDS Grant, with an effective date of September 30, 2025. A copy of this document is in attachment boom 15, page 15-106.

Revenue

Decrease 001.40000.44360-940 State Grant, Sanitation	\$1,799,363
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Economic Development Grant

Expenditures	
Increase	
001.51957-182 Professional Services	\$128,843
001.51957-571 Infrastructure – Road	\$ 13,485

Decrease	
001.51957-579 Infrastructure – Other Capital Improvements	\$1,941,691

- X. To approve the request of Kevin Dollar, Deputy Administrator/CFO, to make the following budget amendments for the City of Gadsden Street Lighting Project, with an effective date of September 30, 2025. A copy of this document is in attachment book 15, page 15-107.

Revenue

Increase	
001.40000.447700-860 Department of Energy Grant	\$72,074

Legal and Contingency

Expenditure

Increase

001.51990-219 Miscellaneous Supplies

\$72,074

PASSED AND ADOPTED THIS 4TH DAY OF NOVEMBER, 2025.

NEW BUSINESS:

Upon a motion of Commissioner Jamie Grant, seconded by Commissioner Ramsey, with all other members present voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To have the first reading for ABC License Application Type (050) – Retail Beer (Off Premises Only) and Type (070) – Retail Table wine (Off Premises Only), for applicant THAKORJI26, LLC (Sumirkumar Ray), under the trade name, Sam Grocery, located at 2676 Highway 77, Attalla, AL 35954 (District 3). This business is located in unincorporated Etowah County and is a transfer.

PASSED AND ADOPTED THIS 4TH DAY OF NOVEMBER, 2025.

REPORTS FROM THE STAFF

Chief Administrative Officer

County Engineer

County Attorney

Other

DISCUSSION BY COMMISSIONERS:

Jamie Grant thanked everyone for being here. He will not be in town for the Veterans Day parade.

Tim Ramsey thanked everyone as well. He would like to contribute to the Coosa Riverkeepers organization.

Craig Inzer spoke about their recent trip to Washington DC to meet with our senators and congressman about Megasite access. Hopefully we’ll have the assistance of state and federal governments.

Johnny Grant said he was thankful for the newly created ESU for an incident that happened over the weekend.

ADJOURN: The Chair then entertained a motion to adjourn the meeting. Upon motion from Commissioner Ramsey, seconded by Commissioner Jamie Grant, with all other members present voting “yes”, the motion was passed. The meeting was adjourned at 9:50 am.

Vacant

Commissioner, District 1

Tim Ramsey, Commissioner, District 4

Johnny Grant, Commissioner, District 2

Absent

Jeffery Washington, Commissioner, District 5

Jamie Grant, Commissioner, District 3

Craig Inzer, Jr., Commissioner, District 6