

**MINUTES OF THE REGULAR MEETING
OF THE ETOWAH COUNTY COMMISSION
ETOWAH COUNTY, ALABAMA
September 6, 2022**

Commissioner Johnny Grant called the meeting to order on the 6th Day of September, 2022 at 9:02 am with Kevin Dollar, Deputy Administrator/CFO asking the Prayer and leading the Pledge to the Flag.

CALL OF ROLL TO ESTABLISH A QUORUM: The following 6 out of 6 Commission members were at the meeting and accordingly a quorum was present:

District 1 – Joey Statum
District 2 - Johnny Grant
District 3 – Jamie Grant

District 4 – Tim Ramsey
District 5 – Jeffery Washington
District 6 – Craig Inzer

PUBLIC COMMENTS FROM CITIZENS: None.

PUBLIC COMMENTS FROM ELECTED OFFICIALS & OTHERS: None.

AWARDS, PRESENTATIONS, PROCLAMATIONS, OR ANNOUNCEMENTS:

Certificates were presented to Shane Ellison, Melissa Lett, and Jeff Little for completing the ACCA education program in County Administration by Commissioner Joey Statum.

Upon motion of Commissioner Inzer, seconded by Commissioner Ramsey, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To recess in order to have a Work Session at 9:10 am.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Statum, seconded by Commissioner Jamie Grant, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To call the Etowah County Commission Meeting back to order at 9:45 am.

PASSED AND ADOPTED THIS 6TH DAY OF SEPTEMBER, 2022.

OLD BUSINESS: None.

CONSENT AGENDA:

Upon motion of Commissioner Inzer seconded by Commissioner Statum, with all other members present voting “yes”, the following resolution was passed and adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following items on the Consent Agenda were approved as presented:

CONSENT AGENDA: All items designated as “Consent” are considered to be routine and non-controversial and will be approved by one motion. No separate discussion of these items will be permitted unless a Commissioner so requests. If so, such item(s) will revert to New Business.

- A. That the Minutes of the Regular Meeting dated July 19, 2022, and August 2, 2022, of the Etowah County Commission be, and the same are hereby approved as written.
- B. The Proposed Agenda for September 6, 2022
- C. Reported Financial Transactions. A copy of the Cash Disbursements, Online Transfers, and Purchasing Charges for August, 2022 is filed in Attachment Book 12, Page 125.
- D. To approve the request of Melissa Lett, Purchasing Accountant, to award Bid No FY 2021-2022-20 Full Service, Printing & Mailing – Revenue to Peregrine as recommended by the Revenue Commissioner, Becky Nordgren, after all bids were reviewed.

- E. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for a 2023 Transit Cargo Van for the Sheriff's Department.
- F. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for Janitorial Supplies.
- G. To approve the request of Melissa Lett, Purchasing Accountant, to let a new bid for Filters- Fuel, Air, Oil, & Hydraulic.
- H. To approve the request of Melissa Lett, Purchasing Accountant, to award Bid No. FY 2021-2022-19 Garbage Service- County Buildings to Republic Services, the lowest, responsible bidder.
- I. To approve the request of Melissa Lett, Purchasing Accountant, to award Bid No. FY 2021-2022-18 Plastic Roadway Pipe to ADCO Pipe & Supply, as recommended by the County Engineer, Robert Nail. They were the lowest, responsible bidder.
- J. To place the name of Trey Isbell in the Sheriff's Office job slot of Detention Deputy, effective September 6, 2022. This is an approved replacement to be paid from the Jail Fund, at an hourly rate of \$14.98.
- K. To place the name of Daquivious Butler in the Sheriff's Office job slot of Detention Deputy, effective August 29, 2022. This is an approved replacement to be paid from the Jail Fund, at an hourly rate of \$14.98.
- L. To place the name of William Cherry in the Sheriff's Office job slot of Detention Deputy, effective August 29, 2022. This is an approved replacement to be paid from the Jail Fund, at an hourly rate of \$14.98.
- M. To place the name of Tiffani Whitlock in the Sheriff's Office job slot of Detention Deputy, effective August 29, 2022. This is an approved replacement to be paid from the Jail Fund, at an hourly rate of \$14.98.
- N. To place the name of Jeffery Chase Phillips in the Sheriff's Office job slot of Detention Deputy, effective August 29, 2022. This is a replacement to be paid from the Jail Fund, at an hourly rate of \$14.98.
- O. To place the name of Jordan Nelson in the Sheriff's Office job slot of Detention Deputy, effective September 5, 2022. This is a replacement to be paid from the Jail Fund, at an hourly rate of \$14.98.
- P. To place the name of Mark Bullock in the Sheriff's Office job slot of Assistant Chief of Patrol, effective August 22, 2022. This is a transfer to be paid from the Sheriff's Office, General Fund, at an hourly rate of \$25.16.
- Q. To place the name of Dustin Ledbetter in the Sheriff's Office job slot of Deputy Sheriff Trainee, effective September 6, 2022. This is a replacement to be paid from the Sheriff's Office, General Fund, at an hourly rate of \$14.62.
- R. To approve the request of Lori Howell, Animal Control Director, to transfer Jennifer McIntyre to Kennel Technician, effective September 14, 2022. This is a voluntary demotion and a replacement to be paid from the Animal Shelter Fund, at an hourly rate of \$13.91.
- S. To approve the contract renewal between the Etowah County Commission and Etowah County Communications District "911". This contract is effective October 1, 2022 for three years. A copy of this Agreement is filed in Attachment Book 12, Page 117.
- T. To approve the agreement with Albireo Energy for software maintenance service and technical support on the cameras in the Detention Center. A copy of this Agreement is filed in Attachment Book 12, Page 118.
- U. To approve the Agreement with Southern Data to increase the prepaid hours from 40 to 60 hours. A copy of this Agreement is filed in Attachment Book 12, Page 119.
- V. To approve the following warranty agreements with Tek84 for the Whole Body Scanners:
 - a. Annual Service Agreement for Tek84 Whole Body Scanner – Serial number SN20120018 at an annual cost of \$8500 for February 2, 2023 – February 1, 2024. A copy of this Agreement is filed in Attachment Book 12, Page 120.
 - b. Annual Service Agreement for Tek84 Whole Body Scanner – Serial number SN19100001 at an annual cost of \$8500 for August 1, 2022 – July 31, 2023. A copy of this Agreement is filed in Attachment Book 12, Page 121.
- W. To approve the Digital Information Cooperative Agreement for the computerized mapping project with ALDOT. This agreement provides a grant for \$8,000 with the county paying the remaining \$2,000 for this project. A copy of this Agreement is filed in Attachment Book 12, Page 122.
- X. To approve the request of Kevin Dollar, Deputy Administrator/CFO to make the following Budget Amendment – Election:

Elections - Expenditure:

Increase: Miscellaneous Supplies (001.51910-219)	\$28,558
Equipment<Threshold (001.51910-471)	\$3,718

Revenue:

Increase: State Share – Elections (001.40000.44230-810)	\$32,276
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Y. To approve the request from Scott Hassell, Judge of Probate to make the following job changes (as approved by the County Personnel Board on August 24, 2022):

- a. Create a Probate Court Security Officer (part-time) Rate Group 15
- b. Create an Assistant Chief Clerk, Probate/Court (Unclassified) which is a reclassification of the Senior Probate Clerk position.

Z. To approve the updated language concerning promotions and demotions as requested by the Personnel Director and approved by the Etowah County Personnel Board on August 24, 2022. The language will be updated as follows and a copy of these changes is filed in Attachment Book 12, Page 123:

1. Create an Item E in Section VI Demotions: “If the Appointing Authority, for the betterment of the organization, re-assigns an employee to a lower-rated job in another role, unit or department, the Appointing Authority and the Chief Administrative Officer will determine the pay rate.”
2. Add an Item 5 in Section V Career Advancement – Item B. Promotions: “If an employee is promoted, and the promotion results in the employee bypassing what typically would be the next step in supervisory progression, the Appointing Authority and the Chief Administrative Officer will determine the pay rate.”

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

NEW BUSINESS:

Upon motion of Commissioner Ramsey, seconded by Commissioner Washington, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the Final Reading and Approval to appoint Kenny Coffman to the Alabama Mountain Lakes Tourist Association Board of Directors from October 1, 2022, through September 30, 2024.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Statum, seconded by Commissioner Ramsey, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the Final Reading and Approval to reappoint Shane Ellison to the Communications Board (911) for another four year term.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Inzer, seconded by Commissioner Ramsey, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the Final Reading and Approval to appoint Robert Nail to the Communications Board (911) for a four year term. This will be to replace Tim Graves.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Jamie Grant, seconded by Commissioner Ramsey, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To have the First Reading for ABC License Application Type 050-Retail Beer (Off Premises Only) for applicant **FOUR H LLC (Melissa Spears Honeycutt & Gary Allan Honeycutt II) under the trade name, VALLEY CHEVRON, located at 6574 Duck Springs Drive, Attalla, AL 35904.** This property is located in Etowah County.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Statum, seconded by Commissioner Jamie Grant, with a roll call vote being requested and the vote was approved by the majority and the following resolution was adopted (District 1 – Yes; District 2 – Yes; District 3 – Yes; District 4- Yes; District 5 – Yes; and District 6 - No:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To have the Only Required Reading and Approval for ABC License Application Type 260- Wine Festival Participant for applicant **JUNAVELLI WINERY LLC (Lisa Anne Templeton, Kyle Dean Templeton, & Roger Dean Templeton) under the trade name 2022 WINE FESTIVAL JUNAVELLI WINERY, located at 10522 Duck Springs Rd, Attalla, AL 35954. (Wills Creek Vineyards).** The policy was changed by the Etowah County Commission on October 5, 2021 to require only one reading for the wine festival participants.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Statum seconded by Commissioner Washington, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the Memorandum of Understanding: Etowah County Sheriff’s Office Administrative Exemption Employee Agreement; and Hold Harmless and Indemnity Agreement with Joshua H. Morgan effective August 29, 2022. A copy of this Agreement is filed in Attachment Book 12, Page 124.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Inzer, seconded by Commissioner Washington, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the request of Sheriff Jonathon Horton to grant approval for an employee in the Sheriff’s Office to receive PTO leave donations. Elayna Shafer is a Dispatcher and has met the eligibility requirements under the program guidelines.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Jamie Grant, seconded by Commissioner Washington, with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the request of Shane Ellison, CAO, to grant approval for an employee in the Commission Office to receive PTO leave donations. Sherri Starr is a Purchasing Technician and has met the eligibility requirements under the program guidelines.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Inzer, seconded by Commissioner Washington, (with Johnny Grant and Jaime Grant abstaining due to this new hire being a close relative), and with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To place the name of Hunter Grant in the Sheriff’s Office job slot of Deputy Sheriff Trainee, effective September 6, 2022. This is a replacement to be paid from the Sheriff’s Office, General Fund, at an hourly rate of \$14.62.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Statum, seconded by Commissioner Ramsey, with Commissioner Washington voting ‘no’ and with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the following Budget Amendments as requested by Kevin Dollar, Deputy Administrator/CFO: (For body cameras & tasers and maintenance on body scanners).

<u>Sheriff’s Office:</u>		
Increase:	Equipment<Threshold (001.52100-471)	\$400,000
<u>Jail:</u>		
Increase:	Repairs & Maintenance-Other (001.52200-242)	\$17,000
<u>Revenue:</u>		
Increase:	ARPA State Prisoner Reimbursement (001.40000.44798-720)	\$417,000

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Jamie Grant, seconded by Commissioner Inzer, (with Johnny Grant abstaining because he is a retiree), and with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the request of Kevin Dollar, Deputy Administrator/CFO to make the following Budget Amendment for the one time COLA payment for retirees:

Increase:	Legal & Contingency Department Retirement Contribution (001.51990.121)	\$95,188
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Revenue: Increase:

State Share – Elections (001.40000.44230-810) \$38,557
County Sales Tax (001.40000.4121-005) \$56,431

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

Upon motion of Commissioner Statum, seconded by Commissioner Ramsey, with Commissioner Washington voting ‘no’ and with all other members voting “yes”, the following resolution was adopted:

BE IT RESOLVED BY THE ETOWAH COUNTY COMMISSION: That the following item was approved:

To approve the purchase agreement with Axon Enterprise, Inc., for Tasers and Body Cameras and to authorize the CAO to execute the document.

PASSED AND ADOPTED THIS 6th DAY OF SEPTEMBER, 2022.

REPORTS FROM THE STAFF:

Chief Administrative Officer: No Report.
County Engineer: No Report.
County Attorney: No Report.
Other: No Report.

DISCUSSION BY COMMISSIONERS:

Commissioner Statum said he appreciated everyone coming to the meeting and for their patience.

Commissioner Jamie Grant said they had a lot going on and thanked everyone for being here. He said they didn’t always agree but it doesn’t stop them from getting things done.

Commissioner Ramsey said he had about 6 calls last week about roads and the situation is just getting worse with the roads deteriorating. He said he understands there are needs across the county but he is asking for more funding for a department that is substantially underfunded. They are doing all they can and he appreciates all they do (at the Road Department) but they currently have an area that in order to get to it, you have to cross over a bridge that the fire department is now refusing to drive over. He said he appreciates all they do and there are great things going on in the county.

Commissioner Washington thanked everyone for being here and said we all have ideas of what we like and don’t like and thinks we should all share the load and it should be spread across the board. He thanked everyone for supporting the Commission and said he appreciates everyone.

Commissioner Inzer thinks we are short-changing locals on the ABC License decision to only have one reading for the one day wine festival applicants that are coming from other parts of Alabama and requiring the locals trying to get a license for a permanent location in the county to have 2 reading before it is approved. He said he will continue to vote no on any of the one-readings for the wine festivals until we do it for everyone. He also thanked Scott Hassell for all he does and thanked Kevin Dollar for all he does.

Commissioner Johnny Grant said they just came back from the ACCA Convention and he hears a lot of horror stories in some of the other counties about how they have trouble getting along and he is glad we are not like that here.

ADJOURN: The Chair then entertained a motion to adjourn the meeting. Upon motion of Commissioner Ramsey, seconded by Commissioner Washington, with all other members voting “yes”, the motion was passed. The meeting was adjourned at 10:05 am.

Joey Statum, Commissioner, District 1

Tim Ramsey, Commissioner, District 4

Johnny Grant, President, Commissioner, District 2

Jeffery Washington, Commissioner, District 5

Jamie W. Grant, Commissioner, District 3

Craig Inzer, Jr., Commissioner, District 6